

Appendix P

Living Lial at School Handbook

2020-2021

With the guidance of the Ohio Governor, Lucas County Health Department, CDC and the Diocese of Toledo, Lial has developed a health and safety plan for the 2020-2021 school year.

Health and Safety Policies and Procedures

ASSESS FOR SYMPTOMS

Each family is asked to take their child's temperature and do a quick symptoms assessment each day prior to coming to school. If a student's temperature is 100F or higher or they have any COVID-19 symptoms, we ask that you please keep your student home. This is the best way to keep Lial safe for all our students/families/staff.

Symptoms include:

- **Fever or chills**
- **Cough**
- **Shortness of breath or difficulty breathing**
- **Fatigue**
- **Muscle or body aches**
- **Headache**
- **Loss of taste or smell**
- **Sore throat**
- **Congestion or runny nose**
- **Nausea or vomiting**
- **Diarrhea**

Your child's temperature will be taken again at school by their homeroom teacher. If it is 100F or above and/or they exhibit any of the above symptoms during the school day, they will be quarantined and sent home.

VISITOR POLICY

Our campus will only be open to faculty, staff, students and volunteers. Visitors will not be permitted in the building with the exception of emergencies. Volunteers will be asked to take their temperature upon arrival at school and complete and sign a symptoms checklist. If their temperature is 100F or above and/or they exhibit any COVID-19 symptoms, we will ask them to return home immediately. If a parent needs to drop off any items for students, they should be placed in the appropriate bins on the front porch.

HANDWASHING/SANITIZING

Handwashing is the best way to stop the spread of COVID-19. Faculty, staff and students will be required to wash their hands as soon as they enter the classroom, before and after lunch/recess, after restroom use and before dismissal. Hand sanitizing will take place when students or staff enter a classroom. Hand sanitizing stations will be provided in each classroom and at all exit doors. Every student is asked to bring a personal **unscented** hand sanitizer bottle for their pencil pouch to school.

CLEANING AND DISINFECTING

High surface areas will be cleaned throughout the day, paying close attention to high touch areas such as restrooms, exit doors, and door knobs. Sanitation spray labeled for use against COVID-19 will be available in each room and on the playground.

- Each teacher has developed their own cleaning routine with items in their classrooms. These routines will include sanitizing and cleaning desks, chairs, plexiglass partitions and classroom materials.
- The “jungle gym” will be sanitized after each lunch recess rotation. Family rooms who use the jungle gym for morning recess will sanitize the surfaces before coming inside.
- All students will be using their own school supplies. If any item is shared, it will be sanitized after use.
- Our water fountains will be turned off, except for the water bottle filling stations.
- Our HVAC unit is constantly circulating outside air into the building. Even without windows open, fresh air is being cycled into the building.

SOCIAL DISTANCING

Whenever possible, we will strive to meet the CDC social distancing recommendations of 6 feet.

- Every learning table in family rooms, Science and Spanish will have plexiglass partitions specifically designed with the proper dimensions to provide another barrier of safety for our students.
- As much as possible, each unit will stay self-contained. Units will use designated entry/exit doors, teachers will rotate classrooms when feasible and schedules will be staggered, so students in different units are not in hallways at the same time.
- Locker use will be staggered so no 2 students are next to each other.
- Only 2 students will be allowed in the restroom at a time.
- Students will use their designated unit doors for both drop-off and pickup. At dismissal students will stay in their classrooms until their family is called.
- Mass will be live-streamed into classrooms via the Smartboards. Only the class who planned the Mass will physically attend Mass in the gym.
- There will be no scheduled field trips for at least the first trimester.

FACE COVERINGS

All adults in the school building will be required to wear cloth, fitted masks or shields during school hours.

- Exceptions include when a staff member has a medical/health issue where a mask would affect their health or well-being (written justification will be kept on file for local health officials).
- Face coverings are not required when a staff member is working alone in an assigned work area.

All Lial students, with the exception of Readiness, will be required to wear cloth masks the majority of the day. (Primary students may wear masks or shields.) Masks will always be required in designated mask zones which include:

- Before school care (This includes Readiness students.)
- Hallways
- Common areas (restrooms, MS microwave area, etc.)
- Mass (They can remove their mask while receiving communion.)
- Art, Technology and Music rooms
- Students are not required to wear masks outside, unless they cannot be socially distanced.

ILL OR SUSPECTED ILLNESS OF STUDENTS/FACULTY/STAFF

- If a student has a temperature of 100F or above, or begins to show COVID-19 symptoms, the faculty or staff member with the student will immediately notify the nurse and/or administration. The student will be escorted to the front porch (weather permitting) or to the quarantine room where they will be monitored by Lial staff wearing appropriate PPE.
- Parents will be notified of their child's illness/symptoms and will need to come get them immediately. All siblings of a student with symptoms of COVID will also be sent home.
- The areas of the school occupied by the student(s) will be thoroughly cleaned and sanitized.
- Faculty/Staff that become ill with COVID symptoms at school will be asked to go home immediately and isolate/quarantine as directed by the health department.
- Individuals that display symptoms of COVID-19 will be referred to the appropriate health care professionals or testing sites. The Lucas County Health Department will be notified of any positive or suspected COVID-19 cases in our school building. Local health officials will help direct us in identifying potential infected or exposed individuals and assist us with the necessary notifications.
- If a student is injured or feels ill for reasons other than COVID-19, they will be sent to the nurse's office. All illnesses will be taken seriously and all students will be sent home if there is any suspicion the illness may be COVID-19 related.

RETURNING TO SCHOOL

- Any individual with a confirmed case of COVID-19 should self-isolate for a period of 10 days from the onset of symptoms and be fever free for at least 24 hours without the use of fever-reducing medication before returning to school.
- Any person who has been exposed to a person who tested positive for COVID-19 (was within 6 ft. for a cumulative time of 15 minutes or more) must self-quarantine for 14 days.
 - *Lucas County Health Department as of 7/24/2020*
- If a student presents COVID-19 symptoms but they are for a reason other than COVID, a note from the pediatrician will be required stating what the student was treated for (ie. ear infection) and that they are cleared to return to school.

Appendix P1

Lial Catholic School COVID-19 Acknowledgement of Risks

We, the parent(s) and student, acknowledge and agree that, as a student at Lial Catholic School and as parent(s) of that student, entering in the school or being on the premises, having personal contact with teachers, classmates, and other Lial Catholic School staff, involves a certain degree of risk, namely of parent(s) and/or student acquiring a communicable disease, including COVID-19, and then potentially passing it on to others, including family members. Due to the highly contagious nature of COVID-19, there is an elevated risk of a student contracting the disease simply by being on the premises, or at any Lial Catholic School function.

After carefully considering the COVID-19-related risks involved, and having the opportunity to discuss these risks with any healthcare professional(s) of our choosing, we voluntarily accept those risks and acknowledge that returning to in-person classes and other in-person Lial Catholic School functions is the choice of each family, including ours. If student or parent(s) who visit Lial Catholic School have underlying health concerns which may place them at greater risk of contracting any communicable disease, including COVID-19, we agree that we will consult with a healthcare professional before student or parent(s) return to Lial Catholic School, attend any Lial Catholic School function, or visit Lial Catholic School. Moreover, we acknowledge that while adherence to safety and precautionary measures (e.g., social distancing guidelines, facemasks, handwashing, etc.) may reduce possible exposure to the risk of contracting a communicable disease, the possibility of serious illness and death remains. We do hereby accept and assume sole responsibility for any illness acquired by student or parent(s) while at Lial Catholic School or any Lial Catholic School function, including possible infection with COVID-19. We hereby release Lial Catholic School and the Diocese and their employees and agents from liability for any injury, loss, or claim arising out of an illness contracted by student or parent(s) while at Lial Catholic School, and further agree to defend and indemnify them against claims or suits arising out of such an illness.

We further accept that we have obligations to the school, its employees/staff members, students, and others to take certain precautions and make certain disclosures to prevent the spread of COVID-19 as outlined by the State of Ohio and the applicable local public health department. Additionally, we agree that neither student nor parent(s) will come to Lial Catholic School or any Lial Catholic School function if in the last 14 days, student or parent(s) has had prolonged (more than 15 minutes) close contact (within 6 feet) with anyone, including a family member, diagnosed with or suspected of having COVID-19.